

# *Borough of Wilkinsburg*

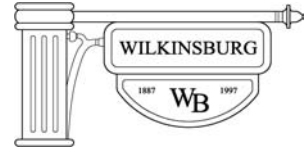
CODE ENFORCEMENT DEPARTMENT

MUNICIPAL BUILDING

605 ROSS AVENUE

WILKINSBURG, PA 15221-2145

PHONE: (412) 244-2923 - FAX: (412) 244-2922



## **OCCUPANCY PERMIT APPLICATION**

FEE \$25 PER UNIT

Property Address: \_\_\_\_\_ Unit Number: \_\_\_\_\_

Building Type:  Residential  Multi-Family

Prospective Tenant: Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Existing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Building Manager (over 6 units); \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Realtor or Agent: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

The following represents a partial list of the most prevalent violations of the Wilkinsburg Property Maintenance Code experienced during Occupancy Inspections. It is in your interest that we provide this list for you to use while preparing your rental unit for occupancy.

Garbage	Gutters	Fire Extinguishers
Vehicle Number	Roof drainage	Smoke detectors
Abandoned Vehicle	Glazing	1 Hr Separation
Sidewalks	Exterior Sanitation	Spouting
Weeds (Exceeding 12")	Extermination	Chimneys
Garages	Plumbing	Bathroom Receptacles
Street Numbers	Hot Water	Interior Stairs
Foundation	Electrical	Storage
Structural	Mechanical	Interior Sanitation
Porches	Dual Egress	Garbage Containers

Violations discovered during a requested Occupancy Permit Inspection may not disqualify the unit from Occupancy consideration but will result in a Field Correction Notice being issued to the owner and further follow-up to insure that corrections of the violations have been made. Items in bold italic print may result in the rejection of the unit for occupancy until these violations are corrected. Any reinspection as a result of violations discovered during the inspection will result in the imposition of re-inspection fees.

Information regarding the meaning of the above referenced violations can be obtained by calling (412) 244-2923 during regular business hours Mon. - Fri.